

High Point Swim Club

P.O. Box 7182, Wilmington, DE 19803 | 302-475-3595
www.highpointpool.com | E-mail: highpointpoolDE@gmail.com

Pool Rental Guidelines

NO EVENT IS OFFICIALLY SCHEDULED UNTIL APPROVED BY THE HIGH POINT SWIM CLUB BOARD OF DIRECTORS AND ALL CONTRACTS AND PAYMENTS HAVE BEEN RECEIVED.

POOL RENTAL GUIDELINES AND PROCEDURES

1. All events must be approved by the pool manager. High Point Swim Club reserves the right to deny rental to any group or function on the basis of inappropriate use.
2. Member must pay a \$30 party fee deposit (when there are more than 6 guests) at least one week before the event date or the event will be cancelled. Party deposit is non-refundable unless on the basis of inclement weather cancellation.
3. Guest fee per person is \$8.00. The remaining balance of guest charges is due the day of the event. Non-swimmers count towards the total number of guests and are subject to guest fees.
4. **Parties are capped at 20 guests.**
5. Weekend parties held on a Friday, Saturday or Sunday will be charged an additional life guard fee at \$13.25 per hour regardless of guest count.
6. Two picnic tables will be reserved for a two hour time frame for any party.
7. In the event of bad weather the day of the event, you must call 302-475-3595 or 302-547-4841 and speak directly to a Board Member or Head Lifeguard on duty. Lifeguards will arrive at the pool rain or shine unless notified by the Board or Head Lifeguard on duty. No deposit refunds will be granted if we are not notified 3 hours PRIOR to rental start time on the day of your event.
8. Pool rentals at High Point Swim Club include use of the pool, basketball court, volleyball court, the pavilion, playground, gaga pit, and one grill.
9. All Pool Safety Rules will apply to renters and their guests. The person signing the Rental Contract (Renter) is responsible for their guests and ensuring all non-member guests adhere to the pool rules
10. The lifeguard crew will be at the pool 15 minutes before and after the event.
11. Each group must provide one adult for each eight children.
12. The renting organization, and specifically the Renter, is responsible for all clean up.
13. Parties are to be a maximum of 4 hours unless otherwise cleared with a pool representative (board member or manager). Memorial Day, Labor day and July 4th weekends are blackout dates and no events may be held.
14. Any damages to pool property are the responsibility of the Renter.
15. The renter and its attendees shall hold harmless High Point Swim Club. High Point Swim Club shall not be liable for any damages or injury to any persons or property caused by or resulting from any condition existing at High Point Swim Club or resulting from any other cause or occurrence associated with the use of High Point Swim Club.
16. The Renter hereby assumes and bears the entire risk for damage to High Point Swim Club or any other equipment of HP resulting from any cause whatsoever during the term of this Reservation Agreement.
17. In the event of any loss, High Point will repair or cause to be repaired any damage to High Point Swim Club at the sole expense of the User.

By signing this contract you, the renter understands and agrees to the above guidelines and procedures.

Name of Event Planner Contact Person _____

Address _____ City _____ State _____ ZIP _____

Home Phone _____ Cell Phone _____

Email _____

Signature _____ Date _____

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High Point Swim Club Rental Agreement User Information (please fill in all blanks)

Date Request Submitted:		Staff Initials:	
Responsible Party:		Please circle Using grill: Y or N Using Pavilion: Y or N	
Mailing Address:			
*Reserve 2 picnic tables please circle one:		Baby Pool Side or Pavilion Side	
Home Phone:		Cell Phone:	
Date Requesting:	*Rain Date:	Begin Time:	End Time:
Number of Guests Anticipated:		Approximate Age of Guests:	

* If you are providing your guests with a Rain Date, please indicate in the box provided.

High Point Swim Club Rental Fee Calculations				
*Guests		X \$8	=	*Please provide an approximate number of guests for the purpose of scheduling life guards.
Add'l Guard Fee	# of hours	x\$13.25	=	Weekend guard charge, regardless of guest count.
\$30 party fee deposit due 1 week prior to event (when there are more than 6 guests)				True guest total will be updated and balance paid (less \$30 deposit) on the day of the party.

Mail completed agreement with \$30 deposit to: High Point Swim Club, P.O. Box 7182, Wilmington, DE 19810 or drop off at the pool with the life guards on duty.

Before signing this document, please verify that the content you are signing is correct.

Signature of Renter _____ Date _____

Signature of HP Board Member _____ Date _____

Deposit Received	Amount:	Date:	Cash or Check #:	HP Manager/Board Member Signature
	\$30			
Balance Received	Amount:	Date:	Cash or Check #:	HP Manager/Board Member Signature